



BHAGIRATHI
ভাগীরথী

The Bhagirathi Co-op. Milk Producers' Union Ltd.

Feeder Dairy:: P.O-Berhampore: PIN -742101: Dist.-Murshidabad

Provisional GST ID Number: 19AAABT0159K1Z9

☎ (03482) 250898, 260534 & FAX: 03482 - 251978

E-mail: bhagirathi6@rediffmail.com

No. BU/PUR/Enquiry/ 0031

March 05, 2018

Website Copy

Sealed Quotations are invited from the accredited suppliers for entering in to a rate contract for supplying us the items, detailed below. The rate contract would remain valid for a period of one year (**01/04/2018 to 31/03/2019**), as per enclosed Terms & Conditions of Annual Rate Contract Format.


Sl.No.	Specification
1	As per enclosed list

Quote your lowest rate, considering the detailed Terms & Conditions enclosed from our end (Annual Rate Contract Format), stating your credential. The rate offered by you should reach to us within **19th March 2018**. (Superscribing reference and due date on cover).

Please note that your quotation should accompany the **GST** registration document, and the samples.

The Bhagirathi Milk Union reserves the right to cancel any of the enquiries without assigning any reasons thereon.

for the Bhagirathi Co-operative
Milk Producers' Union Ltd.


Managing Director,



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**Terms & Conditions:- (For ready reference, we are providing
Annual Rate Contract Format)**

Sub: Annual Rate Contract for supply of..... for the year 2018-2019.

Dear Sir,

We are pleased to inform you that the Rate quoted by you vide Letter/Quotation No dated..... against our enquiry No. dated..... for supplying us the following Items has been accepted by us.

Sl. No.	Name of the Items	Specification	Rate	Qunty.required (may vary)
01.	<u>Printing Register Office.</u>	As per enclosed list.		

As such, we are entering in to a Rate contract with you for the year 2018-2019 for supplying us the above items as per the above mentioned rate with the following terms & conditions:-

- 1) This Rate contract is valid up to **31.3.2019**.
- 2) The rates are inclusive of packing, forwarding, GST, freight & other incidental charges, if any.
- 3) No increase in rate of the above materials would be considered during the contract period.
- 4) If there is any complain regarding the quality / weight / damage/ short supply/failure of schedule date of delivery etc. you will be responsible for replacement of the same or the cost of such item would be deducted from your bill amount.
- 5) You would be required to supply the materials as per the schedule date of delivery on receipt of the Order.
- 6) You would be paid through Account Payee cheque/RTGS/NFT within 07 days after duly receiving your bill and the materials in good condition.
- 7) The Milk Union reserves the right to terminate this contract if your performance is found unsatisfactory.
- 8) You will be required to serve us atleast 3 months notice, in advance, if you want to discontinue supplying us the materials as per the rate contract.
- 9) You are requested to execute the Order, as and when placed to you.

We are sending this letter in duplicate. Please arrange to send us the duplicate copy duly signed & stamped by you as a token of your acceptance of this Annual Rate Contract for the period from **01/04/2018 to 31/03/2019**.

We accept the Order unconditionally,

Signature & Seal of the Supplier.

for The Bhagirathi Co operative
Milk Producers' Union Ltd

Managing Director



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List of the Office Register

Sl. No	Name of the Register	Description
1	Truck Sheet	1/2 Colour Demy, Ballarpur, 50x 3page pad, 1st copy perforated.
2	Truck Sheet	1/3, Colour demy , Ballarpur, 50x3 page pad, 1st copy perforated.
3	Truck Sheet	1/3, DFC, 8 Kg. Andhra, 50x3 page pad, 1st copy Perforated.
4	Truck Sheet	1/4, DFC 8Kg. Andhra, 50x3 page pad, 1st copy perforated
5	Weighment Record	1/4 , DFC, 8Kg.Andhra, 200 pages pad
6	Primary Test report	1/4., DFC, 8Kg.Andhra, 200 pages pad
7	Compressor Log Book	1/4 DFC, 10.4 Kg, Andhra Con, 100 Folio Page Book, Board Binding.
8	Milk receives & dispatch Register.	1/4 DFC, 10.4 kg. Andhra Con, 100 Folio Page Book, Board Binding.
9	Tanker dispatch Register.	1/4 DFC 10.4 kg. Andhra Con, 100 Folio Page Book, Board Binding.
10	Paneer Production Register	1/4 DFC 10.4 kg. Andhra Con, 100 Folio Page Book, Board Binding.
11	Cream A/c Register	1/4 DFC, 10.4kg Andhra con, 100 Folio Page Book, Board Binding.
12	Daily Milk a/c Register	1/4 DFC, 10.4kg Andhra con, 100 Folio Page Book, Board Binding.
13	Sample/ Sour Register	1/4 DFC, 10.4kg Andhra con, 100 Page Book, Board Binding.
14	Milk Testing Register	1/4DFC, 10.4kg Andhra Con,100 Folio page Book, Board Binding.
15	City supply Register	1/4 DFC, 10.4kg Andhra Con,100 Folio Page Book, Board Binding.
16	Store Stock Book	1/4 DFC. 10.4Kg, Andhra Con, 200 Folio Page Book, Board Binding, 13 Page Index.
17	Letter Issue Register	1/4 DFC, 10.4 Kg, Andhra Con, 200 Folio Page, Board Binding.
18	Letter Receive Register	1/4 DFC, 10.4 Kg, Andhra Con, 200 Folio Page, Board Binding.
19	Boiler Log Book	1/4 DFC,10.4 kg. Andhra Con, 150 Page Book, Board Binding.
20	Vehicle Log Book	1/8 DFC, 10.4kg Andhra Con, 100 Folio page Book, Board Binding.
21	T.A. Bill Form	1/4 DFC, 8kg.Andhra, 100 pages pad.
22	Gate Pass Book	1/16 DFC,6.6 kg Andhra,100x2 page Book.
23	Challan Cum Bill Book	1/8 Colour Demy, Ballarpur, 100x3 page Book.
24	Money Receipt Book (Cash)	1/8, Colour Demy, Ballarpur,100x2 Page Book
25	Challan for City supply	1/12, Colour Demy, Ballarpur, 50x3 Page Book.
26	Milk Dispatch Challan,	1/9 Colour demy, Ballarpur,50x3 Page Book
27	Prescription Pad	1/12 DFC, 6.6 Kg. Andhra, 100 Pages Pad.
28	Good Receive Note	1/3, Colour demy , Ballarpur, 50x4 page Book,
29	Ghee Slip Pad	1/16 DFC, 6.6Kg. Andhra, 100 Pages Pad
30	Note- Sheet Pad	1/4 DFC, 10.4 Andhra Con, 100 Pages Pad
31	Note Punching Slip	1/24 Colour Demy, Ballarpur, 200 Pages Pad.
32	Requisition Book	1/12 Demy, VG Paper, 100x2 Pages Book,
33	Attendance Book	1/2, Demy, Ballarpur, 12x3 Pages Book.
34	Challan Book (Store)	1/8, Colour Demy, Ballarpur,100x3 Page Book
35	Bill Book (Store)	1/8, Colour Demy, Ballarpur,100x3 Page Book